

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, January 22, 2024

ONLINE MEETING (835 524 2819) CALLED TO ORDER at 2:16pm

CIC Chair: Leslie Alexander

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest, Anthony Gordon
- **AACE:** Brianne Ayala, Jack Wheeler, (Jacki Wright, alternate)
- **NSAS:** Jennifer Ounjian

Non-Voting Members

- **SLO Coordinator:** Michael Kilivris
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski

Members not in attendance: Michael Kilivris & Cole Moyer

Guests in attendance: Bashir Shah, Trung Nguyen, Robin Smith-Gilbert

CONSENT AGENDA ACTION ITEMS

Agenda: January 22, 2024

Action: Approved

Motioned: Anthony

Seconded: Jenn G.

All in Favor: No abstentions

Minutes: November 27, 2023

Action: Approved

Motioned: Brianne

Seconded: Jenn G.

All in Favor: All in favor, except Najia abstained.

ART-810N, 811N, 812N

Distance Education: New requests for both fully and partially online.

ART-140- Sculpture 1

Distance Education: New request for partially online. (This was mistakenly listed as a request for both fully and partially online on the agenda.)

NON-CONSENT AGENDA ACTION ITEMS

Studio Arts – Associate in Arts Degree for transfer (A.A.T)

New Degree: Primary Goal, Transfer. Overall major units: 24 units. Topcode 1001.00 Fine Arts, General.

(This degree was tabled on 11/27/23 for lack of time.)

Action: Approved

Motioned: Jenn G.

Seconded: Najia

All in Favor: No abstentions

Business Administration – Associate in Science Degree for transfer (A.S-T)

Revision: Remove MATH-170 (deactivated course) as an optional course. Update overall major units to 28 (from 28-29).

(This degree was tabled on 11/27/23 for lack of time.)

Action: Approved

Motioned: Brianne

Seconded: Jenn G.

All in Favor: No abstentions

BUS-240 Business Statistics

Course Reactivation: Degree applicable. 3 units. 54 hours lecture. Prerequisite: MATH-120. Grading option: Student choice. Master's Discipline: Business. Requesting C-ID MATH 110.

(This course was tabled on 11/27/23 for lack of time.)

Action: Added Master's discipline for Math and updated details to assignments. Approved.

Motioned: Brianne

Seconded: Anthony

All in Favor: No abstentions

NURS-210 Fundamentals of Nursing

Revision: Content review. Update MOIs, MOEs, out of class assignments, and textbooks.

Action: Approved

Motioned: Anthony

Seconded: Jack

All in Favor: No abstentions

NURS-211 Developing Competency in Nursing Practice (A)

Revision: Content review. Update textbook, add SLO%s.

Action: Approved

Motioned: Jack Wheeler

Seconded: Jenn G.

All in Favor: No abstentions

MATH-171S Support for MATH-171 Success

Revision: Content review. Change Laboratory hours to 36 (from 54) and course units to .5 unit (from 1). Update textbooks, objectives, and lab content. Effective Fa24.

Action: Approved, pending content review form.

Motioned: Brianne

Seconded: Anthony

All in Favor: No abstentions

EMED-110 Emergency Medical Technician I

Revision: Content review. Change prerequisite to Current American Heart Association 'BLS certification' (from CPR card). Remove Advisories: EMED-107 or 130. Add limitation on enrollment: "Enrollment may be limited based on health and safety considerations". Remove reference to D2L in out of class assignments. Add equipment provided/used in class. Update textbooks, objectives, and add SLO%s.

Action: Tabled due to lack of time.

DISCUSSION ITEMS

Revisiting the emergency proposal guidelines. *(This discussion item has been tabled the last two meetings due to lack of time.):*

Leslie shared the previously-approved emergency proposal guidelines and asked for a discussion about whether or not new or revised Ethnic Studies course proposals counted as an emergency. Since Ethnic Studies is a newer GE requirement, we want to make sure we are meeting student demand/need. The committee concluded that we have three Area F approved Ethnic Studies courses which are offered often enough to meet student demand and give students choices. Therefore, any new Ethnic Studies courses will go through the regular CIC queue and do not count as an emergency.

PRESENTATIONS FROM THE PUBLIC

Jason brought up the question of who “owns” a cross-listed course when it comes to making decisions about scheduling and teaching. Leslie will bring the question to the Academic Senate.

ADJOURNMENT

The meeting adjourned at 4:03pm. The next meeting is scheduled for February 12, 2024

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN